

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Tuesday 19th June, 2017
at Rear Room of Church Institute, Balsham at 7.30 p.m.

Present: A Fraser, J Gooch, R Barrett, D Kiddy, A West, A Blant and L Harris.

Public: 7

Also in attendance: Cllr Richard Turner, Henry Batchelor

Clerk: Tracy Coston

1. **Apologies for absence:** Paul Anderson, James Kiddy and Andy Blant
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None

3. **Planning**

a) **For Discussion:**

S/1829/17/FL 56, High Steet

A set of brick and concrete steps with metal railings together with a flat roof

PC Decision: Approve

S/1818/17/OL Land to the west of 10 Cambridge Road

Outline planning permission for development of 1 No. detached house, with some matters reserved except for access and scale

PC Decision: No recommendation

The PC has concerns about the access and visibility splay, lack of privacy to No 9 and flooding of the land. The ditch needs to be dug out and the drain under the Hildersham Road is blocked.

S/1609/17/FL 119 High Street

Extensions/alteration to all four elevations of existing dwelling

PC Decision: Refuse.

The property is in the PVAA area, next to a listed building, in the conservation area and the development is in close proximity to neighbouring buildings. The proposed extension is not in keeping with the building.

b) Decisions: None

c) S106 details Linton Road:

A new consultation for new proposals for Linton Rd with the increased properties for 29 to 36 dwellings.

The new (estimated) contributions are payable:

- £ 35k for sports (Sports Pavilion)
- £ 47k for children's play (new play equipment)
- £ 16k for indoor meeting space (Scout Hut)

4. **Public Participation (15 mins)**

Sign at Fox Road: The sign has been reported and other sign in Fox Road will also be reported.

Sign cleaning: The scouts are organising sign cleaning in the village.

Allotments: Complaints about children playing on the allotments. The Clerk will write to all the residents of Hawthorns.

The Bell: Greene King is selling the pub and the tenants have to move out by 17th July.

The Community Right to Bid form has been completed to nominate to it for a Community

Asset and will be sent to SCDC.

5. Report from District and County Councillor:

County Councillor: The County Council is running a Committee system. Communities and Partnerships new Committee formed and the PC might be contacted by the County Council.

Cllr Batchelor is on the Highways and the Local Highways Improvement Scheme. The scheme is opening in July and closing in October. Highways have a surplus budget which will be put into reserves, unless there is a use for it.

All social houses are being safety checked in light of recent events.

District Councillor: Combined Parishes meeting takes place once a month. On 28th June Nicola Burden from CCC will be attending the meeting and will prioritise Highways issues.

Planning decisions are being agreed as there isn't a local plan or 5 year land supply which makes an impact on planning. Joint local hearings for the Local Plan are being organised.

City Deal: A1307 local liaison forum improvements to A1307.

6. Minutes of the Annual Parish Council Meeting and the Annual Parish Meeting held on 15th May, 2017: The previously circulated minutes were approved and signed by the Chair.

7. Matters arising from the minutes:

a) Website redesign: The website redesign is underway and a request has been put out for photographs for the site.

b) Map of Balsham: A map of Balsham Parish showing the boundaries has been ordered in hardcopy and digital.

c) James Binney Will Trust (Pampisford Estate): The Clerk has invited the representative to a future meeting but no response has been received.

d) Adoption of telephone box and installation of defibrillator (telephone box near the Bell) and creation of a library (telephone box near Nine Chimneys Lane):

The PC will send a letter to Liz Askham thanking her for all her work with transforming the telephone box opposite Nine Chimney's Lane to a library. The defibrillator is being fitted next week.

8. Recreation Ground/Pavilion

a) Electrical safety inspection report: S J Electrical Services are starting the electrical inspection in two weeks.

9. Current Matters:

a) Allotment water / rain water collection: Quotes have been received and other quotes are being arranged.

b) The Bell – Community Asset application: The PC completed the form for the Community Asset application which will be sent to SCDC for consideration. Thanks to Louise O'Carroll-Fitzpatrick for helping with the form.

10. Highway Matters:

a) Highway Issues: Sign in Fox Road and resurfacing of byway issues: Planings have been put on the by-way from Fox Road to Six Mile Bottom. The PC weren't consulted or the Local Highways Officer. This makes the road more accessible to cars and other vehicles and rubbish dumped there.

b) Highways Improvement Scheme: The PC are going to apply for a zebra crossing outside the school due to safety issues which will be increased with the development of Balsham Buildings.

11. Correspondence: All emailed.

12. Finance:- Receipts and payments up to 14/06/17 and any invoices/receipts received up until 19/06/17 will be considered at the meeting.

a)

Receipts June 2017		
Balsham Bowls Club		£ 435.00
Balsham Carpet Bowls Club		£ 157.00
Balsham Colts Football		£ 435.00
P J Schwind		£ 180.00
CCC		£ 444.18
Total Receipts		£ 1,651.18
Payments June 2017		
T Coston Salary	£ 916.50 Exp £ 205.49	£ 1,093.61
M McCall (Gross £)	£ 100.00	£ 80.00
S Housden (Gross £)	£ 140.00	£ 140.00
E Askham		£ 152.66
CGM		£ 420.00
Kleen Windows		£ 60.00
Saffron Security		£ 48.00
Cambridge Water		£ 106.48
Opus Energy		£ 53.01
Staples		£ 33.53
Wel Medial		£ 1,639.50
HMRC		£ 284.06
The Pensions Regulator		£ 400.00
L Samworth & Partners		£ 210.00
Total Payments		£ 4,720.85
Bank Balances as at 14/06/2017		
<i>Community A/C:</i>		£ 21,549.77
<i>H.I. Account:</i>		£ 57,785.60
<i>3 month notice account (Lloyds)</i>		£ 41,786.39
Total		£ 121,121.76
<p>b) The Balsham Map Project: Request for funding. A business plan was received from Dick Paden. PC asked if they would help to complete the task and support the project. The project maybe £ 1,000 - £ 2,000 shortfall depending on other funding. A copy will be given to every household. The book launch was evening discussed. The PC agreed a donation of £ 700.00, which will be paid to the Balsham Book Project when the funds are required.</p>		
<p>c) Pension arrangements for Clerk: The Parish Council discussed the options for providing a pension for the Clerk Mrs Tracy Coston and the PC unanimously approved the LGSS Pension Scheme (Proposed David Kiddy, Seconded Richard Barrett). The Clerk will join the scheme from 19th June 2017.</p>		

13. Area Report:

a) **Prince Memorial:** It was agreed to obtain quotes for the seats and rails.

14. Date of Next Meeting: Parish Council Meeting will be held on 17th July, 2017 at 7.30 pm at Rear Room of Church Institute, Balsham.

The meeting closed at 9.10 p.m.

Signed

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Date

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