

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Tuesday 16th April, 2018
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

Present: A Fraser, J Gooch, R Barrett, D Kiddy, L Harris and A West.

Public: 3

Also in attendance: Cllr Richard Turner.

Clerk: Tracy Coston

1. **Apologies for absence:** A Blant and L Harris and Cllr Batchelor
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**
 - a) Improvements to the ditch at the Recreation Ground:
The ditch needs clearing out at the recreation ground and the pipe connections need checking as the soak away isn't connected.
The Clerk will obtain quotes for ditch clearance alongside the improvements to the entrance into the recreation ground.
 - b) Inspection cover near Plumbs Dairy: Chase up Highways.
 - c) High Street sign near Linton Road: The sign needs repairing. Clerk to report to SCDC.
 - d) Tree work on corner of Cambridge Road: CGM have been out to the site but only cut back the lower branches and not the branches off the power cables. Clerk to contact them to come and complete the job as the specification.
 - e) Water in West Wickham Road:
The drain now hasn't got a cover and needs to be rodded from the car park in Dolls Close and Princes Close and all comes out in one drain. Andrew Fraser to chase up with CCC. Anglian Water are searching for a leak.
 - f) Drainage down West Wrattling Road: Water in running on the road from Sutton House to Anglian Water pumping station as the surface water drainage has collapsed and the drains are blocked past the New Rectory.
On other side between 14 and 22 there is surface water drainage problem and CCC have said it is Mr Mower's responsibility. Clerk to contact Highways.
 - g) Trinity Close drains: The drains across the front of Trinity Close on the High Street need jetting as a large puddle forms when it has been raining.
 - h) Telephone manhole cover has been closed for 3 months in West Wickham Road/Dolls Close. Clerk to contact Open Reach.
 - i) Barriers in Fox Road: The PC has discussed making a joint application with West Wrattling. Gating Orders have been superseded by PSPO (Public Space Protection Order) and are issue by SCDC and not CCC. The PC is waiting for a response from SCDC legal department. The possible locations are where the by-way narrows past the last house and on the boundary between Balsham and West Wrattling. Members of the public complained about the rubbish, especially the human waste which is left on the by-way by the Travellers. Andrew Fraser to chase up with CCC.
 - j) Community Assets: A member of the public raised that all community buildings should be registered as a Community Asset. The Clerk to investigate registering other buildings in Balsham.

4. **Minutes of the Parish Council Meeting held 20th March, 2018:** The minutes were approved and signed by Andrew Fraser.

Annie West joined the meeting

5. **Report from District and County Councillor:** A report was given by District Councillor Richard Turner.
6. **Matters arising from the minutes:**
- a) **Barriers in Fox Road:** Discussed in public participation.
 - b) **The Bell Community Asset application:** Discussed in public participation
 - c) **Grasscutting tenders:** Andrew King has started cutting the grass.
 - d) **Repair of bus shelter (near Lower Farm):** The bus shelter will be repaired from 10th May.
 - e) **Hedge at the allotments:** The hedge has been planted by Thurlow Estate.
 - f) **PC non-contested elections:** The election was uncontested with 5 candidates.
 - g) **Bench for Woodhall Lane:** The bench has been delivered and the ploughmen will install it.
 - h) **Electricity supply for Christmas Tree on green:** Belfour Beatty have been asked for a quote.
 - i) **Community Energy Grant application:** Clerk to apply for the grant via SCDC.
 - j) **Horses in field in Woodhall Lane:** The horses have been removed from the field.

7. **Planning**

a) **For Discussion:**

S/1294/18/VC 7 High Street, Balsham

Variation of condition (9) contamination, (10) Flood Risk, (11) Drainage, (14) Traffic Management (22), Noise (23) Archaeology of approved planning application
S/1959/16/FL

PC Decision: The PC have commented that the Traffic Management Plan should be 7.30 – 8am offload, 9.30am – 2.30 pm and 4-6 pm only.

b) **Decisions:**

S/0764/8/PA 3 Dungate Lane, Balsham

Prior notification of a proposed larger home extension for a single storey rear extension
Planning permission not required

c) **Planning issues S/3124/16/SL Land Adj to 4 High Street:** SCDC have issued a ‘stop notice’ as the developer has not had conditions discharged before starting work on the site. An application has also been submitted to put in a window which is overlooking the school.

8. **Recreation Ground/Pavilion**

a) **Cutting of recreation ground by CGM:** The Clerk has contacted CGM twice more to ask them not to cut the grass in Balsham as they do not have the contract. Invoices received will not be paid.

b) **Discuss quotes for drainage/surfacing near the entrance:** A quote has been received from Andrew King and he will be asked for a brick paving quote. Another company will be contacted to quote. Quotes will also be arranged to dig out the ditch and to look at the pipes into the ditch.

9. **Current Matters:** None

10. Highway Matters:

- a) **Highway Issues:** Discussed in public participation
- b) **Movable speed signs:** A meeting will be arranged with Highways to discuss suitable locations for the signs. A laptop will be purchased to store the data on.
- c) **Local Highway Improvement Scheme project:** Clerk to meet with the CCC Engineer in charge of the project on 19th April and discuss the location.

11. Correspondence:

- a) **S106 agreements to be signed:** The paper work was signed by the Chair and Vice-Chair for the S106 payments for 7 High Street Balsham for Balsham Sports Pavilion £ 72,075.53 and payment of Scout Hut contribution, £ 15,340.32.

12. Finance:- Receipts and payments up to 11/04/18 and any invoices/receipts received up until 20/03/18 will be considered at the meeting.

a)

Payments April 2018			
T Coston Salary	£ 1,018.55	Exp £ 201.01	£ 1,105.35
	Pension	£ 56.02	
M McCall (Gross £)	£ 120.00	Ex: £ 9.02	£ 133.82
S Housden (Gross £)	£ 154.00		£ 154.00
LGSS (Pension)			£ 396.22
Opus Energy			£ 336.67
SCDC Trade Waste			£ 305.50
Environment Agency			£ 22.38
CCC Street Lighting			£ 1,256.97
War Memorial Trust			£ 30.00
R Daniels			£ 50.00
AJ King			£ 480.00
Hildersham PCC (Parish Nurse Project)			£ 1,000.00
Total Payments (April)			£ 5,270.91
Bank Balances as at 11/04/2018			
<i>Community A/C:</i>	£	3,201.04	
<i>H.I. Account:</i>	£	57,693.18	
<i>3 month notice account (Lloyds)</i>	£	41,902.91	
Total	£	102,797.13	
b) Parish Nurse Project: The PC agreed a donation of £ 1,000 towards the project.			

13. Area Report:

- a) Scouts: The scouts have thanked the PC for the use of the Balsham Pavilion during the time that the Scout Hut has been rebuilt and for organising the S106 contribution for the Scout Hut.

14. Date of Next Meeting: Parish Council Meeting will be held on Tuesday 8th May, 2018 at 7.30 pm at Rear Room of Church Institute, Balsham.

15. Thank you to resigning Parish Councillors: The PC presented an afternoon tea to Andrew Fraser, David Kiddy, Richard Barrett and Jenifer Gooch at The Old Butchers and thank you cards to Luke Harris and Andrew Blant.

The meeting closed at 9.15 p.m.

Signed

Date

.....

.....