

**Balsham Parish Council**  
Minutes of the Annual Parish Council Meeting held on  
Tuesday 8<sup>th</sup> May, 2018  
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

**Present:** A West, J Kiddy, G Fiddy, D Paton, P Anderson, S Thurgood, M Shaheer and K Reyes.

**Public:** 3

**Also in attendance:** Cllr Henry Batchelor and Cllr Geoff Harvey.

**Clerk:** Tracy Coston

1. **Apologies for absence:** Tina Daniels
2. **Election of Chair and Vice-Chair:** Annie West was elected as Chair and James Kiddy was elected as Vice-Chair.
3. **Co-option of Parish Councillors:** Steve Thurgood, Karis Reyes, Debbie Paton and Tina Daniels were unanimously co-opted onto the PC.
  - a) **Church Institute Management Committee (2 cllrs):** Gordon Fiddy and Karis Reyes
  - b) **Pavilion / Recreation Ground Management Committee (2 cllrs):** Steve Thurgood and Annie West
  - c) **Tree Warden(s):** James Kiddy
  - d) **Balsham Charities (2 Trustees):** Paul Anderson, James Kiddy
  - e) **Allotments:** Debbie Paton
  - f) **Highways:** Muhammad Shaheer
4. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None.
5. **Public Participation (15 mins):**

The allotment water tap has been mended.  
A discussion took place about the water on West Wickham and West Wrating Road.  
Clerk to organise a meeting with Highways.
6. **Minutes of the Parish Council Meeting held 16<sup>th</sup> April, 2018:** The previously circulated minutes were approved and signed by the Chair.
7. **Report from District and County Councillor:**

**Cllr Geoff Harvey – District Councillor** introduced himself to the PC and the PC congratulated him on being elected.  
**Cllr Henry Batchelor – County Councillor**  
Report forwarded. The A1307 was discussed. Information about a Local Forum meeting 23<sup>rd</sup> May at LVC was circulated.  
The Liberal Democrats at SCDC have the majority of seats.  
Pothole repair discussed, and it was agreed that the best way to report potholes is on the CCC website.  
The Local Plan is being inspected by the Inspector and the comments have been received back. The Inspector hasn't proposed a modified number of houses. Hopefully the result of the local plan will be known by the end of the summer.

**8. Matters arising from the minutes:**

**a) Barriers in Fox Road:** A meeting took place at SCDC last week to discuss the issues and whether a PSPO (Public Space Protection Order) is the correct way to deal with the issues on Fox Road. The report from the meeting will be received by the PC in the next 2 weeks.

**b) Community Asset applications:** Clerk to obtain the details from SCDC about registering other community assets.

**c) Electricity supply for Christmas Tree on Green:** A quote is being prepared by Belfour Beatty.

**d) Community Energy Grant application:** A grant for cavity wall information is to be applied for.

**9. Planning**

**a) For Discussion:**

**S/3124/16/SL Land Adj to 4 High Street**

The PC strongly objected to additional window and they are still very concerned that the building will not fit on the site with a turning circle and parking for two cars.

**b) Decisions:** None

**c) Planning issues S/3124/16/SL Land Adj to 4 High Street:** The stop notice is still in place for this application and 7 High Street.

**10. Recreation Ground/Pavilion**

**a) Discuss quotes for drainage/surfacing/ditch clearance near the entrance:** Further quotes need to be obtained and the PC agreed that grasscrete would be a more appropriate surfacing.

**11. Current Matters:** None

**12. Highway Matters:**

**a) Highway Issues:** All highway issues to be plotted on the interactive map on the CCC website.

**b) Movable speed signs:** The location of the signs need to be agreed.

**c) Local Highway Improvement Scheme project 2018/19:** Bids for the 2018/19 scheme are to be received by CCC by the end of July.

**13. Correspondence:**

**a) Balsham Wood:** The PC discussed the wood and it is a private wood and there isn't a footpath running through it.

**14. Finance:-** Receipts and payments up to 03/05/18 and any invoices/receipts received up until 08/05/18 will be considered at the meeting.

a)

<b>Receipts May 2018</b>		
Precept		£ 22,000.00
<b>Total Receipts</b>		<b>£ 22,000.00</b>
<b>Payments May 2018</b>		
T Coston Salary	£ 1,018.55 Exp £ 195.00 Pension £ 56.02	£ 1,099.34
M McCall (Gross £)	£ 120.00 Ex: £ 9.02	£ 133.82
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 396.22
Age Concern		£ 900.00
<b>Total Payments (May)</b>		<b>£ 2,683.38</b>
<b>Bank Balances as at 02/05/2018</b>		
Community A/C:	£ 4,778.73	
H.I. Account:	£ 73,963.18	
3 month notice account (Lloyds)	£ 41,902.91	
<b>Total</b>	<b>£ 120,644.82</b>	
<b>b) Approval of Annual Governance and Accountability Return 2017/18:</b> The form was approved and signed by the Chairperson.		

**15. Area Report:** Nothing to report.

**16. Date of Next Meeting:** Parish Council Meeting will be held on 18<sup>th</sup> June, 2018 at 7.30 pm at Green Room of Pavilion

The meeting closed at 9.15 p.m.

**Signed**

**Date**

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