

**Balsham Parish Council**  
Minutes of the Parish Council Meeting held on  
Tuesday 20<sup>th</sup> March, 2018  
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

**Present:** A Blant, J Gooch, R Barrett, D Kiddy, L Harris and A West.

**Public:** 3

**Also in attendance:** Cllr Henry Batchelor and Cllr Richard Turner.

**Clerk:** Tracy Coston

1. **Apologies for absence:** A Fraser, J Kiddy, P Anderson and Cllr Henry Batchelor.
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** David Kiddy declared an interest in S/0836/18/LD 22, Linton Road.
3. **Public Participation (15 mins):**  
A member of the public complained about the mud and water in the pedestrian entrance to the recreation ground.
4. **Minutes of the Parish Council Meeting held 20<sup>th</sup> February, 2018:** The previously circulated minutes were approved and signed by the Chairman.
5. **Report from District and County Councillor:**  
**County Councillor:** Apologies  
**District Councillor:** Report sent to all Councillors. The combined Parishes meeting will take place on 28<sup>th</sup> March at Castle Camps.  
There hasn't been an update about the Local Plan from the Inspector. SCDC has £ 130,000 from the planning development fund to provide officers to check the building designs are of high standards.  
A1307: There are three strategies which are still in consultation.  
Community Energy Grant Fund: The grant has been launched on 1<sup>st</sup> March to enable PC's to reduce energy used with a maximum grant of £ 3,000.  
The corporate plan has been published.
6. **Matters arising from the minutes:**
  - a) **Barriers in Fox Road:** John Clarke from CCC has reported that they CCC will not object to the gates and talks are continuing with SCDC. The procedure required now is to apply for a PSPO (Public Space Protection Order) which is a SCDC order. The PC has the support of the Licensing Officer, but he is waiting for the legal department to give guidance.
  - b) **The Bell Community Asset application:** Information is being gathered and Siobhan Mellon met with the Clerk to discuss SCDC partnership with the PC and agreed to help with the Community Asset application. Evidence of use of the pub by local groups is required. Councillors were asked to gather evidence for the next meeting.
  - c) **Grasscutting tenders:** The PC considered the tenders and it was a unanimous agreement to award the contract to A J King.
  - d) **Repair of bus shelter (near Lower Farm):** The PC considered the quotes and it was a unanimous agreement to award the contract to Handy Heroes.
  - e) **Hedge at the allotments:** The PC agreed to spend £ 990.00 to replace the hedging plants. Thurlow Estate will plant the hedging.
  - f) **PC elections:** Leaflets were delivered to every household.
  - g) **Bench for Woodhall Lane:** The PC agreed to purchase a 4-seater made from recycled plastic at a cost of £ 450.00 + VAT to replace the bench in Woodhall Lane. The

ploughmen will install the bench.

**h) Electricity supply for Christmas tree on green:** Clerk to chase up the application with Belfour Beatty.

## 7. Planning

**a) For Discussion:**

**S/0764/18/PA 3 Dungate Lane, Balsham**

Prior notification of a proposed larger home extension for a single storey rear extension.

**PC Decision:** Approve

**(David Kiddy declared an interest)**

**S/0836/18/LD 22 Linton Road, Balsham**

Lawful Development Certificate for :- Unrestricted residential occupancy of dwelling house at 22 Linton Road

**PC Decision:** No decision required, info only.

**S/0600/18/FL 10 Goodliffe Ave, Balsham**

Demolish existing conservatory and construct single storey rear extension and render to rear south east elevation

**PC Decision:** Approve

**b) Decisions:** None

**c) Balsham Building Site:** A temporary stop notice has been issued due to issues raised to the enforcement officer at SCDC. When the Enforcement Officer is convinced that the conditions are being complied to work can continue.

**(Andrew Fraser joined the meeting)**

## 8. Recreation Ground/Pavilion

**a) Flood lights repair:** The light will be repaired asap.

## 9. Current Matters:

**a) Horses in field at Woodhall Farm:** More complaints have been received about the horses in the field. Clerk to contact Thurlow Estate.

**b) Complaints about vermin from Balsham Buildings:** Clerk to report to Hills Residential.

## 10. Highway Matters:

**a) Highway Issues:** The condition of the road surface in Bartons Close and Church Lane have been reported to Nicola Burdon, CCC.

**b) Movable speed signs:** A meeting to agree the positioning of the signs to be arranged with Joshua Rutherford at CCC.

**c) Application of Local Highway Improvement Scheme:** The PC is very pleased that funding has been received for the project. The project scored very highly. Highways will schedule the work for the next financial year.

## 11. Correspondence:

**a) Parish Nurse Project:** A request has been received for funding as the scheme costs £ 43,000 per annum to run. The PC has asked that a representative for the Parish Nurse project to attend the next meeting to discuss further.

**b) Age Concern/Mobile Warden Scheme:** The Mobile Warden Scheme has asked for the hours to increase from 18 to 20 hours. PC agreed to increase their funding to £ 900.00 per annum. Cllr Richard Turner is the liaison between the PC's and Age UK.

**c) Thurlow Estate damage to private/unauthorised access signs:** Some of the signs have been vandalised and Thurlow Estate have put up the signs. The PC are very concerned about the vandalism and will include in the report in the Balsham Review.

**12. Finance:-** Receipts and payments up to 14/03/18 and any invoices/receipts received up until 20/03/18 will be considered at the meeting.

a)

<b>Payments March 2018</b>			
T Coston Salary	£ 1,018.55	Exp £ 195.23	£ 1,096.93
	Pension £ 56.02		
M McCall (Gross £)	£ 120.00		£ 96.00
S Housden (Gross £)	£ 154.00		£ 154.00
LGSS (Pension)			£ 396.22
Opus Energy			£ 443.09
HMRC			£ 276.42
Kleen Windows			£ 30.00
Staples			£ 29.16
Max Bartlett (Leaflet Delivery)			£ 50.00
SCDC (Waste Management)			£ 110.50
Cambridgeshire Acre			£ 55.50
NBB Recycle			£ 540.00
<b>Total Payments (February)</b>			<b>£ 3,277.82</b>
<b>Bank Balances as at 15/03/2018</b>			
<i>Community A/C:</i>	£	6,229.85	
<i>H.I. Account:</i>	£	57,693.18	
<i>3 month notice account (Lloyds)</i>	£	41,902.91	
<b>Total</b>	<b>£</b>	<b>106,095.94</b>	

**13. Area Report:** None

**14. Date of Next Meeting:** Annual Parish Meeting will be held on 16<sup>th</sup> April, 2018 at 7.30 pm followed by the Parish Council meeting at 8pm in the Green Room of the Pavilion, Balsham.

The meeting closed at 9.15 p.m.

**Signed**

**Date**

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