

**Balsham Parish Council**  
Minutes of the Parish Council Meeting held on  
Monday 16<sup>th</sup> July, 2018  
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

**Present:** P Anderson, G Fiddy, D Paton, S Thurgood and M Shaheer.

**Public:** 5

**Also in attendance:** Cllr Geoff Harvey.

**Clerk:** Tracy Coston

1. **Apologies for absence:** A West, J Kiddy, T Daniels and Cllr Henry Batchelor.
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**

**Dolls Close:** Three residents attended the PC meeting and explained issues in Dolls Close. The verges are all muddy and full of holes in the winter due to cars parking and vehicles running over them. The paths and road are also in bad repair. There is a resident that has a dropped curb, but no driveway which is necessary to get access with a mobility scooter. Residents are parking across the dropped kerb blocking the tenant in. SCDC have written and asked residents not to park but they don't take any notice of the request.

The PC agreed that the whole area needs to be assessed and agreed to apply for the Local Highways Improvement scheme for improvements.

A resident also asked for the allotment field to be cut back. PC to arrange.
4. **Minutes of the Parish Council meeting held 18<sup>th</sup> June, 2018:** Signed
5. **Report from District and County Councillor:** Apologies from Cllr Henry Batchelor.

**District Cllr Geoff Harvey:** Cllr Harvey attended a meeting about the A1307 in Linton. The Mayor of Cambridge was present and made no reference to the Greater Cambridge Partnership plans and plans about driverless buses and funded by allowing development along the scheme. The transport scheme is supposed to go in first before development. Cllr Harvey and Cllr Batchelor will keep a close eye on the development.

West Wickham Road: The water company has fixed the leak and the pipes have been jettied to get rid of the winter water.

Traffic up to Rosie Green Wood: The traffic has increased as the estate are building a log store up.

Barriers in Fox Road: Cllr Harvey and Batchelor are still trying to find out what is happening. Cllr Batchelor has spoken to Nicola Burdon at CCC and she has said that SCDC are progressing the application for the gates. Geoff Harvey is trying to organise a meeting with SCDC and CCC.
6. **Matters arising from the minutes:**
  - a) **Barriers in Fox Road:** Cllr Geoff Harvey and Cllr Henry Batchelor are trying to organise a meeting with SCDC and CCC.
  - b) **Community Asset applications:** Clerk to chase up forms.
  - c) **Electricity supply for Christmas Tree on green:** The quote hasn't been received but a decision will be made via email when it is received.
  - d) **Community Energy Grant application:** The PC agreed not to apply.
  - e) **PC email addresses:** Discussions
  - f) **Lime Tree on the Green:** Alex Talbot has assessed the tree and reported that the tree

would not get permission for felling and he will climb it and take out the deadwood and foliage around the bottom of the tree.

**g) Hedge of Hunters Moon:** Not been cut.

## 7. Planning

### a) For Discussion:

S/2402/18/FL Stocking Toft, 64 Wickham Road, Balsham

Retrospective planning application for a tree house

**PC Decision:** The PC agreed to look at the site and send comments on email.

**b) Decisions:** None

### c) Planning issues S/3124/16/FL Land Adj to 4 High Street:

No further work has been carried out on site.

### d) Appeal: Barn at West Wickham Road, Balsham, Erection of dwelling

An appeal has been lodged.

## 8. Recreation Ground/Pavilion

### a) Update about drainage/surfacing/ditch clearance near the entrance:

A meeting with the contractor is taking place to discuss the work.

**b) Update about security/CCTV/lighting at Pavilion:** Clerk to speak to Saffron Security about increased security at the pavilion, or just using signage, and dummy cameras.

**c) Pavilion improvement:** To be discussed at the Recreation Ground meeting.

**d) Recreation Ground Committee Meeting:** To be organised before the September meeting.

**e) Condition of the play equipment:** The PC has received an email about the condition of the play equipment. The PC will discuss when decisions are made about the \$106 money.

## 9. Current Matters:

**a) Numbering of allotments:** The PC agreed for the allotments to be numbered.

**b) Allotment computer package:** The Clerk will apply for funding from the wind farm and if it is not successful the PC will consider the purchase of the allotment software.

**c) Cleaning out of ditch:** The contractor will be asked to clean the ditch out alongside the allotments off Woodhall Lane.

**d) Condition of allotments:** Debbie Paton and the Clerk have walked around the allotments and the owners of the overgrown allotments.

**e) Water to allotments at Princes Close:** A request has been made for water provision at the Princes Close allotments. Clerk to organise some quotes.

## 10. Highway Matters:

**a) Highway Issues:** The VAS sign outside Balsham Place is constantly on. Clerk to report to Highways.

**b) Movable speed signs:** Clerk to chase up the location agreement from Balfour Beatty.

**c) Local Highway Improvement Scheme project (2018/19):** The PC agreed to apply for improvements to Dolls Close. Additional parking, improvements to the road surface and paths and verges.

**d) Report from Combined Parishes meeting with Highways Rep:** Muhammad Shaheer attended the meeting. CCC has a new pothole repair unit which repairs 96 potholes a day. This works better in the winter than the summer temperatures. A pothole has to be deeper than 5cm or 8cm if it is on the side of the road. There is a budget for compensating the motorists and policy of defending every claim but more people are claiming.

There is no budget for cleaning signs. The road marking budget have been cut back. It is important to report all incidents on the online reporting tool on CCC website.

**11. Correspondence:**

**a) Balsham Tommy Fund:** The PC has received a request from Jan Ellam, who is raising money to purchase a ‘Tommy, there but not there’ for the village for use at the 100 years Armistice Day 2018 service and secondly as a permanent memorial to all men lost in the two wars.

£ 70 has been raised from the photographic exhibition, £ 200.00 from Community Market and Balsham Ploughmen will donate. The cost of the ‘Tommy’ is £ 750 including VAT. The PC agreed a donation of £ 200.00.

**12. Finance:-** Receipts and payments up to 11/07/18 and any invoices/receipts received up until 18/06/18 will be considered at the meeting.

**a)**

<b>Receipts</b>		
CCC Grasscutting contribution		£ 444.18
West Wickham PC VAT reclaim speed signs		£ 196.50
Helen Greathead (Hire of Pavilion)		£ 50.00
		<b>£ 690.68</b>
<b>Payments July 2018</b>		
T Coston Salary	£ 1,018.55 Exp £ 189.65 Pension £ 56.02	£ 1,093.79
M McCall (Gross £)	£ 168.00 Ex 115.09 (strimmer)	£ 249.49
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 396.22
Friends of the Roman Road and Fleam Dyke		£ 20.00
Wave Business (Pavilion water)		£ 237.59
Opus energy		£ 49.99
Kleen Windows		£ 30.00
HMRC		£ 402.01
Balsham Tommy Fund		£ 200.00
<b>Total Payments (July)</b>		<b>£ 2,833.09</b>
<b>Bank Balances as at 11/07/18</b>		
Community A/C:	£	3,049.09
H.I. Account:	£	105,339.86
3 month notice account (Lloyds)	£	41,902.91
<b>Total</b>	<b>£</b>	<b>150,291.86</b>

**13. Area Report:**

**a) Church Institute:** The PC will discuss the terms of the lease of the Church Institute at the next meeting when more information is available.

**14. Date of Next Meeting: Parish Council Meeting will be held on 17<sup>th</sup> September, 2018 at 7.30 pm at Rear Room of Church Institute, Balsham.**

**Signed**

**Date**

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