

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 17th September, 2018
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

Present: A West, P Anderson, G Fiddy, D Paton, S Thurgood, T Daniels, K Reyes and M Shaheer.

Public: 5

Also in attendance: Cllr G Harvey and Cllr H Batchelor.

Clerk: Tracy Coston

1. **Apologies for absence:** J Kiddy
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None
3. **Public Participation (15 mins):**

The backing is broken on the High Street/Linton Road sign – Clerk to report to Highways.
Flashing Speed sign: The sign is still either flashing all the time or not working. Clerk to report to Highways again.
Inspection cover outside the Dairy: Clerk to report to Cambridge Water.
Inspection cover in the pavement outside the Old School - need new brick edge in High Street. Clerk to report to Highways.
Dolls Close: The paths were only partly cleared in the summer and the work requires completing.
The access line has been applied for and paid by the resident but CCC Highways are still deciding if it can be put in as the resident doesn't have a driveway, so it doesn't meet the requirements. The Clerk has asked for further investigation and discussion with a manager at CCC.
4. **Minutes of the Parish Council meeting held 16th July and Planning Meeting on 13th August, 2018:** The previously circulated minutes were approved and signed by the Chair.
5. **Report from District and County Councillor:**
Cllr Geoff Harvey (District Councillor): Annie West and Geoff Harvey are going to look at the issues in Dolls Close and speak to the resident at 21 Dolls Close.

Cllr Henry Batchelor: Another meeting about the A1307 has taken place. The Greater Cambridgeshire Partnership has put all improvements on hold until the Mayor of Cambridge has agreed the projects apart from the safety improvements.
More bike racks are going to be installed at Babraham Park and Ride and the traffic lights are going to be improved at LVC. The eastbound dual carriageway into Linton will be taken down to a bus lane.
Concerns were raised with the A1307 being closed all day following a recent fatality and no official diversions were put in place. An agreement of an official HGV diversion route is required.

Cllr Geoff Harvey:

The Local Plan Committee are about to meet to formally accept the new local plan.

Business support available to small businesses through SCDC.

Barriers in Fox Road: West Wrattling PC have pushed for more information. SCDC have accepted that the protection order is in their court, but due to staff shortages they haven't

taken the matter any further. The contact at SCDC is Rob Lewis.
Combined Parishes meeting here next Wednesday. 7pm at the pavilion. Tina Daniels and Muhammad Shaheer to attend.
Traffic on track that goes up Rosie Green Track: Enforcement have given the case a number. Thurlow Estate are using it as access to their land and the log store that is being built.

6. Matters arising from the minutes:

- a) Barriers in Fox Road:** The PC will apply to SCDC for a Public Space Protection Order. The PC raised concerns about there being a death on Fox Road.
- b) Community Asset applications:** The PC agreed not to apply for the Community Assets.
- c) Electricity supply for Christmas Tree on green:** The PC approved the quote from Balfour Beatty and are waiting for a installation date. The Ploughmen are organising the Christmas tree.
- d) PC email addresses:** Discussions to take place with NextNorth but it must be easily accessible.
- e) Lime Tree on the Green:** Work has been carried out.
- f) Dolls Close:** All discussed in Public Participation.
- g) Hedge at Hunters Moon:** Hedge has been cut.

7. Planning

a) For Discussion:

S/3063/18/FL 16 Princes Close, Balsham

External wall insulation

PC Decision: The PC would prefer a brick exterior to be in keeping with the other properties.

S/3072/18/FL 15 Princes Close, Balsham

External wall insulation

PC Decision: The PC would prefer a brick exterior to be in keeping with the other properties.

S/3165/18/FL Yole Farm, Linton Road

Conversion of and extension to an existing Barn into Small Business Starter Units (Class B1), with car parking

PC Decision: No Recommendation

The PC did not have any concerns about the units but commented that more parking is required and concerns were raised about access onto Linton Road.

b) Decisions:

S/1629/16/FL Grass area adjacent to 8 Dolls Close, Balsham

SCDC *grants* permission for creation of additional parking area on existing green area.

The PC are concerned that the new development will not have any drainage.

Email Planning and Housing.

Linton Road: Cllr Geoff Harvey have asked the Planning Committee to discuss the application.

8. Recreation Ground/Pavilion

a) Update about drainage/surfacing/ditch clearance near the entrance: The work is to start on Monday 24th September.

b) Update about security/CCTV/lighting at Pavilion: A meeting will be made with meet with Saffron Security.

c) Recreation Ground Committee Meeting report: The meeting took place with the Sports Clubs. Discussions took place about storage provision if the Storage suggestion in the Lower Room and an idea to convert the Green Room into an L shaped room and a small decked area. The pavilion needs new flooring throughout and vinyl with curved skirtings was discussed.

Clerk to ask the S106 Officer if the Church can apply for funding for toilets in the Church from the S106 money.

9. Current Matters:

a) Numbering of allotments: The numbering for the allotments have been ordered.

Clerk to ask Andrew King why the bushes haven't been cut at the beginning of the ditch.

b) Allotment computer package: Clerk to apply for a Wind Farm Grant.

c) Church Institute Lease / PC Responsibilities: Gordon Fiddy has gone through the lease and highlighted what the PC is responsible for.

A system needs to be set up for the future. Gordon Fiddy will ask Ian Creek if he has a copy of the lease. The committee requires more user groups to have a join the committee.

10. Highway Matters:

a) Highway Issues: A list will be made for Muhammad Shaheer to present at the Combined Parishes meeting.

b) Movable speed signs: The PC has received some very positive comments and are going to investigate including at more locations. Thanks to Mike McCall for organising.

c) Local Highway Improvement Scheme project (2018/19): The Dolls Close application has been submitted.

11. Correspondence:

a) Bus shelter opposite Nine Chimneys: Handy Heroes will be asked to quote to upgrade the bus shelter.

b) Telephone box at Nine Chimneys Lane: Clerk to organise the painting of the telephone box.

c) Come and sing donation: The PC agreed a donation of £ 100.00 to cover the cost of the Church Institute.

d) Balsham Tommy Fund: The PC received a thank you letter for the £ 200.00 donation.

12. Finance:- Receipts and payments up to 11/09/18 and any invoices/receipts received up until 17/09/18 will be considered at the meeting.

a)

Payments September 2018			
T Coston Salary	£ 1,018.55	Exp £ 155.45	£ 1,090.09
	Pension	£ 56.02	
M McCall (Gross £)	£ 216.00	Ex 5.00	£ 177.80
S Housden (Gross £)	£ 154.00		£ 154.00
LGSS (Pension)			£ 396.22
Staples			£ 59.15
NextNorth			£ 120.00
A J King			£ 570.00
Opus energy			£ 29.87
Balsham Boilers			£ 195.70
Suffolk Acre			£ 2,119.86
Kleen Windows			£ 30.00
Tree Surgery Services			£ 550.00
Total Payments (September)			£ 5,492.69

Bank Balances as at 11/09/18

<i>Community A/C:</i>	£	5,180.21
<i>H.I. Account:</i>	£	95,339.86
<i>3 month notice account (Lloyds)</i>	£	41,902.91
Total	£	142,422.98

b) Invoices: The Clerk to invoice all the sports clubs.

13. Area Report: None.

14. Date of Next Meeting: Parish Council Meeting will be held on 8th October, 2018 at 7.30 pm at The Pavilion, Balsham.

Meeting finished at 9.45 pm

Signed

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Date

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