

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 19th November, 2018
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

Present: A West, J Kiddy, P Anderson, G Fiddy, D Paton, S Thurgood, K Reyes

Public: 4

Also in attendance: Cllr G Harvey, Cllr Henry Batchelor

Clerk: Tracy Coston

1. **Apologies for absence:** M Shaheer.
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None

3. **Public Participation (15 mins):**

Jan Ellam and the Ploughmen thanked the PC for organising the electricity for the Christmas tree. It is hoped to switch on the lights around 10th December.

Cars parked outside The Old Butchers: PC to contact Highways to ask for an access line across the dropped kerb.

New surface inside the Recreation Ground gate: The surface is very slippery, Clerk will assess the area.

Tommy statue: A resident thanked the Church, Jan Ellam and everyone that contributed to the Tommy statue. It was very well received by the village.

Dropped kerb outside Hills: The dropped kerb outside the development is very close to the main carriageway and has a camber to it and wheelchairs gravitate to the road. The side that isn't finished is dangerous.

Jim Brown (Site Manager) has referred the issue to his management and said that the contractors did it exactly as the plans from the CC.

PC to speak to Highways about it.

4. **Minutes of the Parish Council meeting held on 8th October, 2018:** The previously circulated minutes were signed and approved by the Chair.

5. **Report from District and County Councillor:**

District Councillor:

Local Plan: Work will start on the next local plan early next summer.

Let's Get Moving scheme setting up netball/new age curling funded by SCDC.

Money available from SCDC for an exercise referral scheme and a personal fitness programme.

Emergency plan: Details of an example of an emergency plan were shared.

Universal Credit: Ask Council house tenants to speak to SCDC before debt sets in.

County Councillor:

A1307 works haven't started by need to start ASAP. The three elements of the improvements have been identified and promised to put in bike racks at P & R and changing traffic lights at LVC and change the way that the dual carriageway outside Dalehead foods.

6. Matters arising from the minutes:

- a) Barriers in Fox Road:** Rob Lewis from SCDC has been asked for an update but nothing has been received and the consultation should have come out in November. There are some travellers on Fox Road.
- b) Electricity supply for Christmas Tree on green:** Discussed in Public Consultation
- c) PC email addresses:** The PC addresses have been set up and need to be trialled.
- d) Dolls Close:** The white line has been installed and is working well. The PC asked Cllr Geoff Harvey to look into the planning application from SCDC to provide two extra spaces, which has been agreed.

7. Planning

a) For Discussion:

S/4039/18VC Worsted Cottage, London Road, Old A11

Removal of condition 1 (agricultural occupancy) of planning consent S/0158/88/D) for one dwelling

PC Decision: No Recommendation

Comment that the property has only been on the market 6 months and should have been offered for sale for 12 months.

S/4015/18/FL 3 Linton Road

Single storey rear extension

PC Decision: Support

S/2729/18/RM Land at Linton Road

Approval of matters reserved for appearance, landscaping, layout and scale following outline planning permission S/0255/17/OL for the development of 36 dwellings.

PC Decision: Support

b) Decisions::

S/3200/18/LB 36 High Street

SCDC *granted permission* for minor amendments to the approved scheme S/0368/17/LB

S/3585/18/FL 13 Bartons Close

SCDC *granted permission* for a detached dwelling

8. Recreation Ground/Pavilion

- a) Update about drainage/surfacing/ditch clearance near the entrance:** All the work has been completed. Clerk and Steve Thurgood to assess the slippery surface.
- b) Update about security/CCTV/lighting at Pavilion:** Meeting with Saffron Security on Monday 26th November with Clerk and Steve Thurgood.
- c) Improvements to the pavilion:** Steve Thurgood has marked up plans and Clerk to look into costs. Quotes are required from 3 builders and floor specialists.
- d) Cleaning of pavilion roof and gutters:** A quote has been received for £ 850.00. A decision was made to ask Mike McCall to clean the gutters out first.
- e) Flood lights:** The PC agreed for a timer switch to be fitted 6-7 am and 4.30pm. Clerk to organise with electrician.

9. Current Matters:

- a) Numbering of allotments:** All numbering has been completed, apart from at the back of Princes Close. Some allotments have been cleared and the waste on the allotment field has been cleared away. Debbie Paton has sent a newsletter to all the allotment owners. Additional 'Please keep dogs on leads' signs have been put up on the allotment.
- b) Allotment computer package:** Clerk to apply for a grant from the Wind Farm.

10. Highway Matters:**a) Highway Issues:**

b) Issues with dropped kerb near Balsham Building development: Discussed in Public Participation

c) Local Highways Improvement Scheme Feasibility Scheme: Clerk to chase up progress with Josh Rutherford at CCC.

d) Drain cover: The drain cover has been reported again.

11. Correspondence:

12. Finance:- Receipts and payments up to 14/11/18 and any invoices/receipts received up until 19/11/18 will be considered at the meeting.

a)

Receipts November 2018		
Balsham Bowls		£ 435.00
Allotments		£ 510.00
Total receipts		£ 945.00
Payments November 2018		
T Coston Salary	£ 1,018.55 Exp £ 170.25 Pension £ 56.02	£ 1,074.39
M McCall (Gross £)	31.5 hrs £ 54.55	£ 356.95
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 396.22
Swarco		£ 167.28
HMRC		£ 521.46
LGSS Pension		£ 121.18
Tool Station		£ 11.70
Amazon (Dog signs)/Dumping Signs		£ 32.57
A J King Grasscutting		£ 534.00
A J King (Ditch)		£ 619.99
A J King (Matting)		£ 4,800.00
Tree Surgery Services		£ 1,200.00
Suffolk Acre		£ 10.89
Malcolm Moore (allotment numbers)		£ 145.00
Balfour Beatty (Socket)		£ 658.82
Opus Energy		£ 112.70
Mead Construction		£ 720.00
Buildbase		£ 112.82
Total Payments (November)		£ 10,804.45

Bank Balances as at 14/11/18

<i>Community A/C:</i>	£ 4,751.81
<i>H.I. Account:</i>	£ 107,339.86
<i>3 month notice account (Lloyds)</i>	£ 41,902.91
Total	£ 153,994.58

13. Area Report:

a) Remembrance Service: James Kiddy was thanked for laying the wreath at the Remembrance Service at Balsham.

14. Date of Next Meeting: Parish Council Meeting will be held on 21st January, 2019 at 7.30 pm at The Green Room, Balsham Pavilion, Balsham.

The meeting closed at 9.15 pm.

Signed

.....

Date

.....