

Balsham Parish Council
Minutes of the Parish Council Meeting held on
Monday 21st January, 2019
at Green Room, Balsham Sports Pavilion at 7.30 p.m.

Present: A West, J Kiddy, P Anderson, G Fiddy, D Paton, S Thurgood, K Reyes and M Shaheer.

Public: 5

Also in attendance: Cllr G Harvey and Cllr Batchelor.

Clerk: Tracy Coston

1. **Apologies for absence:** T Daniels
2. **Councillors are required to review the agenda, and to declare any pecuniary interest in any item:** None

3. Public Participation (15 mins):

Flood lights: Members of the public thanked the PC for organising the flood lights on the recreation ground. The PC thanked Mike McCall for setting up the timer.

Christmas Tree: The Ploughmen thanked the Parish Council for organising the electricity for the Christmas tree. The Ploughmen raised £ 4,170.00 at Plough Monday. The PC congratulated the Ploughmen.

Street light at the Bandstand: The street light isn't working. Clerk to report.

Storage for Balsham Review: The Balsham Review Committee would like some storage for 50 years of the Balsham Review. The PC offered some storage in the Lower Clubroom when the changes are made to the Pavilion.

Road signs: The street sign name plates are Goodliffe Ave and Linton Road need mending. Clerk to report to SCDC again.

Parking at Dairy Site: Some of the contractors are parking on the pavement. Clerk to look at the planning conditions and contact Dean and Dean.

Postal delivery: There are concerns that some days there isn't a postal delivery in Balsham due to staff shortages.

Balsham Hub: Gill Parry-Brown is organising a Balsham Hub on the 1st Thursday from 1.30- 3.30 pm. Organisations that have been invited are Reach, Parish Nurse, Community Workers, Helping Hands, Ministry Team and the PC are welcome to join.

4. **Minutes of the Parish Council meeting held on 19th November, 2018:** The previously circulated minutes were approved and signed by the Chair.

5. Report from District and County Councillor:

District Councillor: Consultation on the Housing Strategy has now closed. A1307 works started on 14th January on the safety improvement with Dalehead foods. Safety improvements at Hildersham and traffic lights at Abington junction also planned. Traffic lights to change at LVC. SCDC and City Council carbon emissions need to be reduced by 2015, which will have a big effect on the local plan.

Geoff Harvey met Nicola Burdon (CCC) in Field End and they looked at Burrell Way and Church Lane. Burrell Way will be a large job to be fixed and Church Lane is on the list to be filled.

The joint parishes meeting will take place next Wednesday.

SCDC have a MySouthCambs and works faster than the old website.

County Councillor: The budget is being set in February.

Highway issues – any new issues to be reported to Highways by April for the budget.

6. Matters arising from the minutes:

a) Barriers in Fox Road: The public consultation hasn't been organised and a new officer is going through the evidence gathering stage and compiling photographs and talking to the Parishes.

The District Council will run the public consultation.

b) PC email addresses: Clerk to arrange to send out the email addresses and passwords for Councillors to set up.

c) Dolls Close: The Local Highways Initiative bid has been withdrawn for Dolls Close as the work is going to be completed as planned maintenance.

d) Bus shelter: The work will be carried out in March.

7. Planning

a) For Discussion:

S/4519/18/FL 9 Plumian Way, Balsham

2 storey side extension and attached side garage

PC Decision: Approved

S/4527/18/PA Barn at West Wickham Road, Balsham

Prior approval of agricultural barn to dwelling house

PC Decision: Approved

S/4560/18/LB The Old Fox, 12 Fox Road

Replace existing front door with new oak door

PC Decision: Approved

S/4419/18/FL11 High Street, Balsham

PC Decision: Approved

b) Decisions:

S/4039/18/VC Worsted Cottage, London Road, Old A11

SCDC *refused* the removal of condition 1 (agricultural occupancy) of planning consent S/0158/88/D) for one dwelling

S/4015/18/FL 3 Linton Road SCDC *approved* the single storey rear extension

S/2729/18/RM Land at Linton Road SCDC *approved* the matters reserved for appearance, landscaping, layout and scale following outline planning permission S/0255/17/OL for the development of 36 dwellings.

c) S106 Information: The Clerk will send the S106 agreements for Linton Road, Plumbs Dairy and Balsham Buildings to the Parish Councillors for information.

8. Recreation Ground/Pavilion

a) Update about drainage/surfacing/ditch clearance near the entrance: The surfacing near the recreation ground entrance has been turned over at the contractor's expense.

b) Update about security/CCTV/lighting at Pavilion: Steve Thurgood and the Clerk met with Saffron Security and discussed security. The PC agreed to leave the outside lighting until the improvements to the pavilion.

c) Improvements to the pavilion: The plans have been sent out for building quotes and flooring quotes.

d) Cleaning of pavilion roof and gutters: The pavilion roof and gutters have been cleaned.

e) Flood lights: The flood lights are on and being well used by the dog walkers.

f) Pavilion urinals and water charges: The water and sewerage charges have increased significantly. Steve Thurgood and the Clerk met with Cambridge Water who opened the

manhole cover and the investigation concluded that the urinal was the cause of the additional water. The urinal will be turned off for the majority of the time to save water.

9. Current Matters:

- a) Allotment computer package:** An application has been made for the allotment software.
- b) Allotment update:** The allotments are all numbered and Rob Ellam has fixed the broken man hole cover. Three of the plots have been strimmed to keep back the weeds. Spraying to be arranged when the weather conditions allow.
The PC agreed for a community allotment if there is enough interest.
Debbie Paton has organised a seed swap, which wasn't very well supported but it will be organised for next year, with more notice. The PC thanked Debbie Paton for all her work at the allotments.

10. Highway Matters:

- a) Highway Issues:** All issues have been reported to CCC and a list will be sent to the Combined Parishes meeting.
- b) Issues with dropped kerb near Balsham Building development:** The developers will make the agreed changes in February half term (18th February for a week).
- c) Local Highways Improvement Scheme Feasibility Scheme :** Nicola Burden (CCC) is costing up the improvements to Dolls Close.
- d) Drain cover outside The Dairy:** The drain cover has been mended.
- e) LHI scheme in High Street:** The PC held a decision about the wigwag signs and it was agreed that there should be three wigwag signs including one in West Wickham Road, as it is very important to cover West Wickham Road, especially if the VAS sign near School Lane is going to be removed.
- f) VAS signs:** CCC have contacted the PC to inform them that they are going to remove the VAS sign outside Balsham Place and in West Wrating Road as they do not have the budget to repair it, and they said that both signs weren't working. The Clerk has checked and the sign outside Balsham Place is working, but the sign in West Wrating Road isn't working. Clerk to contact CCC.

11. Correspondence:

- a) Thurlow Estate replacing hedge:** Some of the hedging plants have had to be replaced at a cost of £ 259.20 and Thurlow Estate has asked for contribution. The PC agreed to contribute £ 100.00 to the cost of replacing the hedge.

12. Finance:- Receipts and payments up to 17/01/19 and any invoices/receipts received up until 21/01/19 will be considered at the meeting.

a)

Receipts December 2018		
Allotments		£ 40.00
Total receipts		£ 40.00
Payments December 2018		
T Coston Salary	£ 1,018.55 Exp £ 165.18 Pension £ 56.02	£ 1,069.32
M McCall (Gross £)	10.5 hrs £ 126.00 Ex £ 151.36	£ 252.16
S Housden (Gross £)	£ 154.00	£ 154.00
LGSS (Pension)		£ 413.53
Tree Surgery Services		£ 750.00
Stuart Gillibrand (Price Right Roofing)		£ 850.00
Cambridge Water (Allotments)		£ 124.93
Opus Energy		£ 206.20
Total December Payments		£ 3,820.14

Payments January 2019		
T Coston Salary	£ 1,018.55 Exp £ 159.45 Pension £ 56.02	£ 1,063.59
M McCall (Gross £)	22.5 hrs	£ 216.00
S Housden (Gross £)	£ 154.00	£ 154.00
Cambridge Water Business		£ 344.89
Wave Business		£ 692.10
Saffron Security Ltd		£ 36.00
Robert Ellam (Allotment)		£ 452.00
Saniclean		£ 180.00
Staples		£ 60.72
MiJan Ltd		£ 60.00
A J King		£ 96.00
Rialtas Business Solutions Ltd		£ 35.70
Point Contact Hygiensis		£ 197.54
Total Payments (January)		£ 3,588.54

Bank Balances as at 16/01/19

<i>Community A/C:</i>	£ 11,486.96
<i>H.I. Account:</i>	£ 86,339.86
<i>3 month notice account (Lloyds)</i>	£ 42,173.31
Total	£ 140,000.13

b) Budget discussions and Precept setting 2019/20: The PC discussed the budget and agreed to set the precept at £ 44,000.00.

13. Area Report:

a) PC surgery: Annie West suggested that the PC should hold a surgery in the Butchers Café for local residents to call into.

14. Date of Next Meeting: Parish Council Meeting will be held on 18th February, 2019 at 7.30 pm at The Green Room, Balsham Pavilion, Balsham.

The meeting closed at 9.15 pm.

Signed

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Date

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