

Balsham Parish Council
 Minutes of the Parish Council Meeting held on
 Monday 18th January, 2021
 Remote meeting via Zoom at 7.30 p.m.

Present: A West, J Kiddy, G Fiddy, D Paton, M Shaheer, H Ford, P Anderson, K Reyes and S Thurgood.

Public: 3

Also in attendance: Cllr Henry Batchelor, Geoff Harvey

Clerk: Tracy Coston

		Action
1.	Apologies for absence: Karis Reyes, James Kiddy	
2.	Councillors are required to review the agenda, and to declare any pecuniary interest in any item: None	
3.	Public Participation (15 mins): A member of the public asked if the PC would do anything about the wet ground near the bridge leaving to the horses at the Recreation Ground. The PC will investigate the ownership of the land.	
4.	Minutes of the Parish Council Meeting held on 16th November, 2020: The previously circulated minutes were approved and signed (remotely) by the Chair.	
5.	Report from District and County Councillor: County Councillor:. CCC Officers: Nicola Burdon's replacement is in the process of being appointment. Peter Gaskin (PROW) has been off for a prolonged period. All emails to be sent to Dennis Thatcher or the Bridge Officer. There is a new Officer for Greater Cambridgeshire Partnership. A1307 Meeting on 26 th January around the A1307 between Haverhill and A11. Local Elections likely to be postponed until the summer/autumn. Geoff Harvey: Local plan consultation is still taking place. Street light in Fox Road hasn't been replaced in Fox Road. Clerk to chase up with CCC.	TC
6.	Matters arising from the minutes a) Ditch at rear of Balsham Buildings: The Clerk is still waiting for an email from Hills confirming the details of the Management Company. b) Pond at Hunters Moon: The two driveways are being made around the pond which is full of water. The developers are parking in the Rookery, which is contrary to the planning conditions. c) Discussions with Balsham PCC concerning the Church Institute: The lease on the Church Institute expires on the 31 st December 2023. We have received notification from Balsham Parochial Church Council that they do not want to gift the building and land to the residence of Balsham nor do they wish to sell the freehold to the Parish Council. A	TC

	<p>new lease is their preferred way forward.</p> <p>The PC needs to decide whether it is the wish of the PC to maintain the Church Institute and renew the lease, which has two years to run. Significant funds will be required to bring the building up to standard in line with adjoining villages.</p> <p>d) Quote for work to the bus shelter: The Clerk is awaiting for a date from the contractors.</p> <p>e) Report about Community Orchard: Volunteers have been advertised for again.</p> <p>f) Rosie Green Wood update: Richard Pargeter met with Ian Webb from the Cambridgeshire Wildlife Trust at Rosie Green Wood. The PC need to agree on the balance on the use of the wood and whether it will be used for conversation, dog walking or biodiversity. There is a wide range of woodland floor developing and some overground species. Ian Webb said that the central grass is species poor and could improve if the cuttings were removed.</p> <p>Work needs to be handled sensitively and good communication. Some costs involved in terms of tools. Ian Webb offered to talk to the PC about options and a walk around the wood.</p> <p>The PC agree a meeting with Ian Webb form the Cambridgeshire Wildlife Trust when a meeting on site is allowed.</p> <p>Clerk to ask Andrew King how much it would cost to collect the grass.</p> <p>g) Overhanging trees in the Parish: James Kiddy to send a list to the Clerk.</p>	<p>ALL</p> <p>TC</p> <p>TC</p> <p>JK</p>
7.	<p>Covid-19 support in the Parish</p> <p>a) Foodbank report: Four families were allocated funds to spend over the Christmas period in the post office. The £ 200.00 of SCDC Emergency is still available.</p>	
8.	<p>Planning:</p> <p>a) For Discussion:</p> <p>Proposal: Relocation of existing vehicular access with associated works Site address: 1-3 West Wratting Road Balsham Reference: 20/04837/LBC PC Decision: Approve.</p> <p>The PC agreed that it is good to park the cars off the road and when/if the double yellow line application is agreed it will help with the parking issues.</p> <p>b) Decisions: None</p>	
9.	<p>Allotment update: All the allotments are full.</p>	
10	<p>Recreation Ground/Pavilion</p> <p>a) New play area: The work at the new playground will start on 25th January, and will hopefully be finished by 22nd February.</p> <p>b) Fence at play area: The fence is nearly completed. Additional costs for the digging out of the stumps and ordering the posts from the UK were agreed by the PC.</p>	
11	<p>Highway Matters:</p> <p>a) Double yellow lines on corner of West Wratting Road/High Street: The Clerk is chasing up information from CCC regarding the consultation process.</p>	<p>TC</p>

	<p>c) Parking sign on Green for school parking: To be chased up via CCC.</p> <p>d) Water on West Wrattling Road: The water is coming up out of the drain on the vicarage side. Clerk to contact the Diocese concerning the pond issues as well.</p> <p>e) MVAS Sign: Mike McCall is investigating the positioning of the sign.</p>	<p>TC</p> <p>TC</p>																																																																																													
12	<p>Correspondence:</p> <p>a) Telephone Box: The door isn't closing properly, and the books are on the floor. Joanne Sanders has taken out the spoilt boxes and Peter Neale has put up some shelves.</p> <p>b) Plot next to the school: The plot is being built on and the van is parking on the zigzag lines. Clerk to contact the contractors and inform them that it is against the planning conditions.</p>	<p>TC</p>																																																																																													
13	<p>Finance:- Receipts and payments up to 13/01/2021 and any invoices/receipts received up until 18/01/2021 will be considered at the meeting.</p> <p>a)</p> <table border="1"> <thead> <tr> <th colspan="2">Receipts December 2020</th> <th></th> </tr> </thead> <tbody> <tr> <td>Foodbank</td> <td></td> <td>£ 475.00</td> </tr> <tr> <td>HMRC VAT</td> <td></td> <td>£ 2,398.88</td> </tr> <tr> <td>Total Receipts</td> <td></td> <td>£ 2,873.88</td> </tr> <tr> <th colspan="2">Payments December 2020</th> <th></th> </tr> <tr> <td>T Coston Salary</td> <td>£ 1,018.55 Exp £ 148.25 Pension £ 56.02</td> <td>£ 1,060.14</td> </tr> <tr> <td>M McCall (Gross £)</td> <td>18 hours £2.70 ex</td> <td>£ 165.90</td> </tr> <tr> <td>S Housden (Gross £)</td> <td>£ 154.00</td> <td>£ 154.00</td> </tr> <tr> <td>Cambridgeshire Pension</td> <td></td> <td>£ 378.90</td> </tr> <tr> <td>A King</td> <td></td> <td>£ 2,740.00</td> </tr> <tr> <td>LGS Services (Internal Audit)</td> <td></td> <td>£ 150.00</td> </tr> <tr> <td>Cyril Denny</td> <td></td> <td>£ 30.00</td> </tr> <tr> <td>Kleen Windows</td> <td></td> <td>£ 60.00</td> </tr> <tr> <td>Haven Power</td> <td></td> <td>£ 112.02</td> </tr> <tr> <td>Foodbank</td> <td></td> <td>£ 302.58</td> </tr> <tr> <td>Debbie Paton (Keys)</td> <td></td> <td>£ 27.50</td> </tr> <tr> <td>Total Payments</td> <td></td> <td>£ 5,181.04</td> </tr> <tr> <th colspan="2">Payments January 2021</th> <th></th> </tr> <tr> <td>T Coston Salary</td> <td>£ 1,018.55 Exp £ 148.25 Pension £ 56.02</td> <td>£ 1,055.09</td> </tr> <tr> <td>M McCall (Gross £)</td> <td>18 hours £2.70 ex</td> <td>£ 156.30</td> </tr> <tr> <td>S Housden (Gross £)</td> <td>£ 154.00</td> <td>£ 154.00</td> </tr> <tr> <td>Foodbank</td> <td></td> <td>£ 105.93</td> </tr> <tr> <td>Cambridge Water</td> <td></td> <td>£ 235.37</td> </tr> <tr> <td>Saffron Security</td> <td></td> <td>£ 100.00</td> </tr> <tr> <td>Viking (Printer cartridges)</td> <td></td> <td>£ 60.25</td> </tr> <tr> <td>Kleen Windows</td> <td></td> <td>£ 60.00</td> </tr> <tr> <td>Rialtas</td> <td></td> <td>£ 37.20</td> </tr> <tr> <td>Saniclean</td> <td></td> <td>£ 180.00</td> </tr> <tr> <td>Cambridge Water</td> <td></td> <td>£ 37.60</td> </tr> <tr> <td>SCDC (bin emptying)</td> <td></td> <td>£ 381.23</td> </tr> <tr> <td>L Samworth & Partners</td> <td></td> <td>£ 216.00</td> </tr> </tbody> </table>	Receipts December 2020			Foodbank		£ 475.00	HMRC VAT		£ 2,398.88	Total Receipts		£ 2,873.88	Payments December 2020			T Coston Salary	£ 1,018.55 Exp £ 148.25 Pension £ 56.02	£ 1,060.14	M McCall (Gross £)	18 hours £2.70 ex	£ 165.90	S Housden (Gross £)	£ 154.00	£ 154.00	Cambridgeshire Pension		£ 378.90	A King		£ 2,740.00	LGS Services (Internal Audit)		£ 150.00	Cyril Denny		£ 30.00	Kleen Windows		£ 60.00	Haven Power		£ 112.02	Foodbank		£ 302.58	Debbie Paton (Keys)		£ 27.50	Total Payments		£ 5,181.04	Payments January 2021			T Coston Salary	£ 1,018.55 Exp £ 148.25 Pension £ 56.02	£ 1,055.09	M McCall (Gross £)	18 hours £2.70 ex	£ 156.30	S Housden (Gross £)	£ 154.00	£ 154.00	Foodbank		£ 105.93	Cambridge Water		£ 235.37	Saffron Security		£ 100.00	Viking (Printer cartridges)		£ 60.25	Kleen Windows		£ 60.00	Rialtas		£ 37.20	Saniclean		£ 180.00	Cambridge Water		£ 37.60	SCDC (bin emptying)		£ 381.23	L Samworth & Partners		£ 216.00	
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	Total payments	£ 2,778.97	
	<p>Bank Balances as at 13/01/2021</p> <p><i>Community A/C:</i> £ 7,639.79</p> <p><i>H.I. Account:</i> £ 205,092.35</p> <p><i>3 month notice account (Lloyds)</i> £ 42,490.67</p> <p>Total £ 255,222.81</p> <p>b) Budget discussion and setting the precept: The PC discussed the budget and precept and agreed for the precept to remain at £ 48,400.00.</p>		
14	Area Report: The summary of development at Six Mile Bottom and Ashdon and Bartlow for the call for sites has been circulated by Richard Pargeter.		
15	Date of Next Meeting: Parish Meeting will be held on 15th February, 2021 at 7.30 pm Remote meeting via Zoom.		

Meeting finished at 9.05 pm.

Signed

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Date:

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